

August 2018

A Level Post Results services – options open to you following results

Access to scripts – Priority photocopy of Exam Paper

- You can request a priority photocopy of your script which will assist you with any potential review of marking decisions.
- Pupils will be required to visit our website at www.haileybury.com/postresults and process their request by using the tick boxes to specify the subject and unit(s) required. Please follow the prompts on the website. Your Haileybury email address and password will give you access. The Exams Office will then process your request with the board.

The fee for this service is between £11.75 and £17.85 per unit/component, depending on the exam board. Edexcel do not charge for this service. The deadline for a priority copy is **midnight of Wednesday 22 August 2018**. This service can take up to 21 days.

Priority Review of marking

- Pupils are strongly advised to discuss any concerns with the appropriate Heads of Department before making a formal request for a review of marking.
www.haileybury.com/explore/academic-life/teaching-staff
- It is important to note that very few review of marking requests result in a change of grade, with the majority showing the original marking to be accurate. Marks and grades can be lowered, confirmed as correct or raised.
- A review of marking will include a clerical re-check and will ensure that the agreed mark scheme has been applied correctly.
- A priority review of marking may be requested when you require the outcome as a matter of urgency, and is dealt with by the exam boards as a priority.
- Before a priority review of marking request is submitted to the exam board, **pupils** will be required to visit our website at www.haileybury.com/postresults and process their request by using the tick boxes to specify the subject and unit(s) required. Please follow the prompts on the website including payment processing. Your Haileybury email address and password will give you access.
- Examination boards do not deal directly with candidates or parents.

The fee for this service is between £51.75 and £58.00 per unit/component, depending on the exam board. The deadline for any priority review of marking requests is **midnight of Wednesday 22 August 2018**. This service can take up to 18 days.

Grade Boundaries

Please visit our website for details:

www.haileybury.com/my-haileybury/information-parents-pupils/policies-publications

Review of marking following A LEVEL results

- This service is the same as the priority review of marking service above but is not processed by the exam board as a priority.
- Before a review of marking request is submitted to the exam board, **pupils** will be required to visit our website at www.haileybury.com/postresults and process their request by using the tick boxes to specify the subject and unit(s) required. Please follow the prompts on the website including payment processing. Your Haileybury email address and password will give you access.

The fee for this service is between £43.45 and £47.00 per unit/component, depending on the exam board. The deadline for any review of marking requests is **midnight of Wednesday 19 September 2018**. This service can take up to 42 days.

Access to Original Scripts

- Candidates may request the return of their original scripts for general interest or to inform future learning.
- Before an access to script request is submitted to the exam board **pupils** will be required to visit our website at www.haileybury.com/postresults and process their requests by using the tick boxes to specify the subject and unit(s) required. Please follow the prompts on the website including payment processing. Your Haileybury email address and password will give you access. Once the exam board has returned an original script you can no longer request any access to script services.
- Teachers may request scripts for teaching and learning purposes. Please contact the Exams Office if you do not wish your script to be used in this way.

The fee for this service is between £11.30 and £14.00 per unit/component, depending on the exam board. Edexcel do not charge for this service. The deadline for original script returns is **midnight of Wednesday 26 September 2018**. Original scripts will be returned after the session for mark reviews has ended and will be available to you by **mid November 2018**.

Payment for services

Pupils and their parents are responsible for the costs of post results services. You may contact the Exams Office directly to make payment by debit or credit card on **01992 706299**.

Outcome of Reviews of marking

The exam board will confirm the outcome in writing and the Exams Office will email the outcome directly to you and your HM. The fee will be refunded if subject grades change. Certificates will be issued showing a revised grade.

Contact details

To process a request for a review of results or copies of scripts visit our website

www.haileybury.com/postresults

To email the Exams Office regarding the above request contact postresults@haileybury.com

Exams Office (Sixth Form) – Maria Rowley & Helen Reed: 01992 706229

Deputy Head (Academic) – Stephen Campbell: 01992 706210

Teacher/Heads of Department - www.haileybury.com/explore/academic-life/teaching-staff