



Independent Person Policy

Policy date:	September 2026
Date of next review:	September 2027
Owner:	Deputy Head (Pastoral)/ DSL
Leadership Team:	Pastoral Leadership Team
Intended audience:	Pupils, Parents and Staff
Location:	Portal and Website

1. Principle

Standard 11.4 of the National Minimum Standards (NMS) requires that “the school identifies at least one person other than a parent, outside the staff and those responsible for the leadership and governance of the school, whom boarders may contact directly about personal problems or concerns at school. Boarders are informed who this person is, and how to contact them and they are easily accessible.”

2. Aims

- To ensure that every boarding pupil is benefitting from boarding, and is happy, safe and successful.
- To enable boarders to obtain support and guidance when they feel unable to talk to a member of boarding or school staff or other agencies.
- To provide an alternative person, other than school or boarding staff, to whom pupils can turn when having problems that they would like to talk through with someone.

3. Practice

- The Independent Person is appointed by the School to serve the purposes outlined in Standard 11.4 of the National Minimum Standards for Boarding.
- The name, phone number and email address will be displayed throughout the boarding houses on the pastoral posters provided.
- The independent person will be DBS checked before commencement of the role.
- The independent person will offer advice and guidance for students in order to ensure a happy and safe environment and will report any matters of concern to the appropriate body, organisation or member of staff.
- The independent person will not offer confidentiality to a pupil making a disclosure and is duty bound to report any information which may result in harm to a child in boarding or elsewhere to the safeguarding team.
- The independent person agrees to strict confidentiality with regards to matters arising from duties as the independent person, agreeing to discuss matters only with the appropriate body, organisation or member of staff.
- The independent person liaises regularly with the Designated Safeguarding Lead and visits the School (usually to be based in the Health and Wellbeing Centre) at least once a year in person. Pupils can book individual meetings or drop in and these are advertised via the Pupil Bulletin and HMs in Houses

Version history		
Date	Reviewed by	Notes
September 2025	Deputy Master, Deputy Head (Pastoral)	New policy drafted.
September 2025	ELT	Reviewed and approved
June 2026	Pastoral Leadership Team	Reviewed and updated
September 2026	ELT	Reviewed and approved