



Haileybury
International Summer School

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Pupil Code of Conduct

Policy date:	March 2026
Date of next review:	March 2027
Owner:	Chief Financial and Operations
Leadership Team:	Officer Operations Leadership Team (OLT)
Intended audience:	Summer School Pupils, Parents, Staff
Location:	Summer School Website and Summer School Handbook

1. Rules and expectations

- 1.1 The following rules apply to behaviour on our courses, including during study tours and in all accommodation.
- Pupils must always wear their ID badges.
 - Pupils may not leave the School or be absent from meals without permission.
 - Pupils must attend all lessons, activities and study tours.
 - Pupils must observe the rules relating to IT software.
 - Pupils must observe bedtimes and silence must be maintained in bedrooms after lights out at night.
 - Pupils are not allowed into Houses occupied by pupils of the opposite sex.
 - We will not tolerate any bullying. In serious cases, pupils may be sent home.
 - Pupils must not misuse school facilities, including the activation of alarms without due cause. Fire escapes are for emergency use only.
 - Mobile phones, iPods and other electronic devices must be switched off during lessons, activities and after lights out.
 - No smoking is allowed at any time. Electronic cigarettes are not permitted.
 - School swimming pool rules must be strictly observed. No pupil may enter the pool if there is no lifeguard present.
 - Pupils must hand in their airline tickets, passports, pocket money and credit cards for safekeeping.
 - Pupils should keep all other valuables safely locked away, or hand them in to their houseparent for safekeeping.
 - Pupils found to possess, use or supply alcohol or illegal drugs will be sent home with no refund of fees.
- 1.2 Any pupils breaking these rules, or English law, or persisting in serious anti-social behaviour will be disciplined and may be sent home early with no refund of fees. If a pupil is expelled from the course, parents/guardians will be responsible for departure travel arrangements. Haileybury staff will arrange the transfer to the departure point and transfer charges will apply.

Version history		
Date	Reviewed by	Notes
August 2021	Summer School Director	New policy
April 2024	Summer School Director and Commercial Operations Director	Reviewed
May/ June 2025 March 2026	Commercial Operations Coordinator Summer School Operations Manager Commercial Operations Director	Reviewed and updated
March 2026	Operations Leadership Team	Reviewed and approved