

Candidate Brief

Drama Fellow (January - July 2024)



Haileybury

Haileybury is a leading co-educational independent boarding and day school in Hertfordshire with around 900 pupils, aged 11 to 18. Founded in 1862, Haileybury is a school that is rooted in history and tradition, but which is innovative and progressive.

Haileybury has an outstanding reputation in the UK and internationally and was judged “*excellent in all areas*” by ISI in October 2022.

Situated on a beautiful 500-acre estate within easy travelling distance from London, Cambridge and various international airports, Haileybury offers a world of opportunity for pupils within a happy and purposeful community.

Haileybury is an **academically selective** school that creates learners who are ambitious, intellectually curious, imaginative and collaborative. Inspectors described pupils as “happy learners who appreciate the value of the broad education they receive and who enjoy the process of learning”.

We have a comprehensive system of **pastoral care and wellbeing**. Our House structure is led by an outstanding wellbeing team and Haileybury has onsite Health and Wellbeing Centres including a Counselling Service available to pupils and staff.

The **extensive co-curricular offering** at Haileybury provides a breadth of opportunity, and depth in terms of specialist provision. Pupils enjoy both individual and team successes at national and international level in sport, as well as achieving national awards in the performing arts. Through experiencing the co-curricular programme our pupils develop character, resilience and self-confidence.

Haileybury is **ambitious and thought leading**. For example, our new state-of-the-art SciTech Project includes laboratories that will house our research collaboration with professors from Stanford University allowing pupils to take part in real-life scientific endeavour.

We place great emphasis on playing our part in **the wider community**. The School has a vibrant and inclusive Chaplaincy and community outreach programmes support the School’s central value of service to others.

Haileybury has a strong **international dimension**, with two partner schools well established in Kazakhstan and further schools due to open in Bangladesh and Malta. Haileybury also proudly sponsors our academy partner, Haileybury Turnford, in the UK.

Our goal is for pupils to leave Haileybury with **a passion for learning, a strong sense of their own identity and respect for others**.

The Role

An opportunity has arisen to join an outstanding Drama department. Haileybury is seeking to appoint a Drama Fellow for a fixed-term; January 2024 to July 2024.

Drama is a great strength at Haileybury achieving excellent academic outcomes and mounting productions of the highest calibre. In any given year a range of major co-curricular performances are mounted, catering for all age groups. These include both plays and musical productions. In addition, there are performance evenings, plays and events throughout the years that are drawn from curriculum performance work. Major productions in recent years include: Matilda, Les Misérables, Macbeth, The Worst Witch, The Burial at Thebes, The visit, Hetty Feather, Frankenstein, Romeo and Juliet, Treasure Island, DNA, Under Milk Wood, Mine, A View From A Bridge. There are also a variety of smaller class-based productions and events.

Drama staff facilitate a number of opportunities in co-curricular activities and clubs for pupils. We recently reintroduced 'House Drama' with fantastic success, producing six student-led plays featuring paired brother/sister houses, across two evenings at the start of the year. We also have a recent tradition called Arts Week that takes place at the end of the year, celebrating artistic output and culture, including open air Shakespeare, small scale productions and LAMDA/ Scholars Showcase. We are keen to continue to develop links with local theatres including the Spotlight and the Hertford Theatre.

Productions predominantly take place in the Ayckbourn Theatre, a very well-appointed studio theatre that seats between 80 and 130 dependent upon the configuration. The Ayckbourn is very well-equipped with computerised lighting and sound systems. It is supported by a full time Performing Arts Manager, who oversees the technical needs of Drama and other events in the college; a full time Theatre Technician whose main responsibility is to design and build sets for productions as well as support the technical needs of academic Drama pupils; and also the Theatre Technical Unit (TTU) composed of pupils who help with all the performances. The theatre is well stocked with lights, costumes, props and resources and has a generous budget for both curricular and cocurricular Drama.

The postholder will report to the Director of Drama.

The purpose of this candidate brief is to set out the current principal duties of the post. It does not detail every individual task, and employees are required to undertake such tasks and duties as are allocated to them from time to time in accordance with the role.

Key responsibilities:

- To support delivery of some academic lessons including - planning, preparing and delivering courses and lessons to a high standard
- To support the delivery of GCSE and A Level lessons and exam performances.
- To run a weekly drama club or co-curricular activity
- To support the delivery of the Shakespeare scenes with Year 9 pupils at the end of the summer term
- Reporting and attending parents evenings in line with School and Departmental policy.
- Participate in departmental events, which will require anti-social working hours, including weekends and evenings, where necessary.
- To take a lead role in the direction of the Lower School production in May.
- To contribute to the creative content and delivery of Arts Week
- Support the department on an academic and co-curricular level, as necessary, and at the request of the Director of Drama.

Personal Specification

Essential

- The successful candidate should have a background in performance and in the performing arts
- Experience directing with children/young people in the performing arts

Desirable

- The candidate will bring dance and or singing experience and the ability to teach acting and direct performance.
- A dynamic, enthusiastic and flexible attitude to work and the ability to contribute creatively and to work well within a busy team.

Benefits

- Free meals and use of on-site sports complex (gym and pool), at certain times
- Operations staff pension scheme
- Living out allowance or accommodation may be provided on request

We strive to ensure that our staff body reflects the diversity of our pupil body. We therefore encourage candidates from ethnically diverse backgrounds. Appointments will be made on merit.

Haileybury is an equal opportunities employer and is committed to treating all employees and applicants equally irrespective of any protected characteristic.

The School is committed to its strategy of diversity and inclusion and encourages applications from staff with diverse backgrounds. In this way, the School wishes to enrich the collective knowledge and experience of its staff body. Staff are encouraged to contribute their ideas in order to help shape a curriculum that explores a range of perspectives, and meets the needs of our diverse pupil body.

Travelling to Haileybury

Air

London Heathrow (50 minutes by car), London Stansted (30 minutes by car) and London Luton (40 minutes by car) airports are within easy reach of Haileybury. London Gatwick Airport (75 minutes by car) is only slightly further away. All are served by rail links to central London.

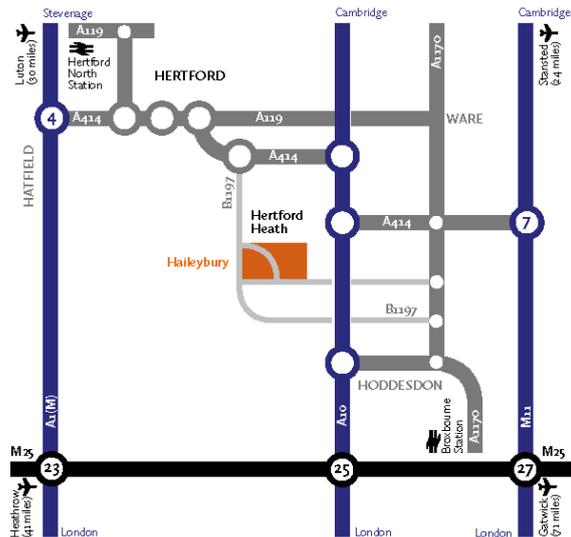
Rail

There are two main line railway stations close to Haileybury. Hertford North to London (Moorgate or King's Cross) is a 40-minute journey. Broxbourne to London (Liverpool Street) is 35 minutes. Hertford North is a five-minute car ride from Haileybury and Broxbourne is 10 minutes away.

Road

Haileybury is conveniently located close to the A10 and easily accessible via the M25, A1(M), M11 and A414.

- From the South East: Leave the M25 at junction 25 to join the A10 north (Cambridge), exiting the A10 at Hoddesdon.
- From the South West: Leave the M25 at junction 21a to join the A405, then the A414 to Hatfield and on to Hertford. The B1197 leads to Hertford Heath village.
- From the North: Leave the A1(M) at junction 4 for the A414 to Hertford, or leave the M1 at junction 7 (St Albans) for the A414 to Hertford.
- From the East: Via the M11 leave at junction 7 (Harlow) for the A414 to Hertford.



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