

Candidate Brief

Teacher of Drama (Maternity cover from January 2024)




Haileybury

Haileybury is a leading co-educational independent boarding and day school in Hertfordshire with around 900 pupils, aged 11 to 18. Founded in 1862, Haileybury is a school that is rooted in history and tradition, but which is innovative and progressive.

Haileybury has an outstanding reputation in the UK and internationally and was judged “*excellent in all areas*” by ISI in October 2022.

Situated on a beautiful 500-acre estate within easy travelling distance from London, Cambridge and various international airports, Haileybury offers a world of opportunity for pupils within a happy and purposeful community.

Haileybury is an **academically selective** school that creates learners who are ambitious, intellectually curious, imaginative and collaborative. Inspectors described pupils as “happy learners who appreciate the value of the broad education they receive and who enjoy the process of learning”.

We have a comprehensive system of **pastoral care and wellbeing**. Our House structure is led by an outstanding wellbeing team and Haileybury has onsite Health and Wellbeing Centres including a Counselling Service available to pupils and staff.

The **extensive co-curricular offering** at Haileybury provides a breadth of opportunity, and depth in terms of specialist provision. Pupils enjoy both individual and team successes at national and international level in sport, as well as achieving national awards in the performing arts. Through experiencing the co-curricular programme our pupils develop character, resilience and self-confidence.

Haileybury is **ambitious and thought leading**. For example, our new state-of-the-art SciTech Project includes laboratories that will house our research collaboration with professors from Stanford University allowing pupils to take part in real-life scientific endeavour.

We place great emphasis on playing our part in **the wider community**. The School has a vibrant and inclusive Chaplaincy and community outreach programmes support the School’s central value of service to others.

Haileybury has a strong **international dimension**, with two partner schools well established in Kazakhstan and further schools due to open in Bangladesh and Malta. Haileybury also proudly sponsors our academy partner, Haileybury Turnford, in the UK.

Our goal is for pupils to leave Haileybury with **a passion for learning, a strong sense of their own identity and respect for others**.

The Role

An opportunity has arisen to join an outstanding Drama department. The post would suit either an ECT seeking their first position, or a more experienced teacher looking for a new challenge within an intellectually stimulating environment.

Drama is a great strength at Haileybury, achieving excellent academic outcomes and mounting productions of the highest calibre. In a given academic year a range of major co-curricular productions are mounted, catering for all age groups. These include both plays and musical productions. In addition, there are performance evenings, plays and events throughout the years that are drawn from curriculum performance work.

Major productions in recent years include: *Matilda*, *Les Misérables*, *Macbeth*, *The Worst Witch*, *Burial at Thebes*, *The Visit*, *Hetty Feather*, *Frankenstein*, *Romeo and Juliet*, *Treasure Island*, *DNA*, *Under Milk Wood*, *Mine*, *A View From A Bridge*.

The Drama teachers facilitate a number of Drama opportunities in co-curricular activities and clubs for pupils. Arts Week takes place at the end of the year, celebrating artistic output and culture, including open air Shakespeare, small scale productions and LAMDA/ Scholars Showcase.

Productions predominantly take place in the Ayckbourn Theatre, a very well-appointed studio theatre that seats between 80 and 130, with computerised lighting and sound systems. It is supported by a full time Performing Arts Manager, who oversees the technical needs of Drama and other events in the School; a full time Theatre Technician whose main responsibility is to design and build sets for productions as well as support the technical needs of academic Drama pupils; and also the Theatre Technical Unit (TTU) composed of pupils who help with all the performances. We are keen to continue to develop links with local theatres including the Spotlight and the Hertford Theatre.

As an academic subject, Drama is compulsory in the first two year groups, becoming an option in Removes (Year 9). Pupils may also study Drama for GCSE (WJEC/Eduqas syllabus) and we typically have two sets undertaking GCSE Drama in Middles (Year 10) and another two in Fifths (Year 11). Our results are strong with last year's results at 94% grade 8 & 9 and 100% grade 7+. In the Sixth Form we teach A-Level Drama Theatre Studies (OCR) with one set in each Sixth Form year. In addition, we offer International Baccalaureate Theatre. We historically have had a high point average in this subject (6.25).

It is a dynamic and busy department with all Drama staff expected to annually direct a co-curricular production as well as participate in TTU and a range of Drama workshops, clubs and activities. We invest a lot of time in supporting and collaborating on each other's directorial efforts, working enthusiastically to generate a mutually warm and rewarding atmosphere amongst the Drama team. The Director of Drama is in charge of the department as a whole, overseeing and supporting all needs of the department, with a particular focus on coordinating and developing with the team a rich programme of Drama activities and productions.

Key responsibilities:

- Ensure the best possible academic outcomes for pupils through planning, preparing and delivering courses and lessons to a high standard.
- Assess, mark, record and report on the development, progress and attainment of pupils in line with school and departmental policy, providing timely and supportive feedback to pupils on their work including homework (prep).
- Support pupils according to their individual needs, including those with Learning Support requirements.
- Maintain a stimulating teaching environment and exercise proper care of teaching materials, equipment and rooms.
- Advise on and co-operate in the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment.
- Promote the general progress and wellbeing of individual pupils and groups of pupils.
- Participate in INSET, and other opportunities for external training and professional development, including engaging with the School's professional development programme.
- Work with and inspire a tutor group of young people, as part of a wider team of year group and House tutors following the expectations set out in the Staff Code of Conduct.
- Supervise pupils as part of a House tutor team; this will include carrying out an evening House duty, and occasional Saturday evening and Sunday commitments.
- Share responsibility for all pupils within the School (especially those in your teaching or tutor groups) in liaison with appropriate Heads of Department, Housemasters and Housemistresses and senior leadership.
- Maintain good order and discipline among the pupils and safeguard their health and safety both when they are on the School premises and when they are engaged in School activities elsewhere.

In addition to the above, all teachers are expected to play a full part in the wider co-curricular life of the School, which includes leading and supporting activities beyond the classroom. Staff are responsible for maintaining good order and discipline among the pupils, and all staff share a responsibility to safeguard pupils, and to ensure pupils' health and safety.

We strive to ensure that our staff body reflects the diversity of our pupil body. We therefore encourage candidates from ethnically diverse backgrounds. Appointments will be made on merit.

Development and Support

Professional development and learning sit at the heart of our school, and the successful post-holder will be joining a vibrant intellectual community.

They will receive bespoke, individualised support from their line manager and access to our comprehensive professional development programme.

Our teaching body is collegiate and supportive. The Common Room is welcoming and staff wellbeing is prioritised. The School has a full-time Health Centre as well as a Wellbeing Centre, Counselling Service and a resident Chaplain.

Equality, Diversity and Inclusion

Haileybury is an equal opportunities employer and is committed to treating all employees and applicants equally irrespective of any protected characteristic.

The School is committed to its strategy of diversity and inclusion and encourages applications from staff with diverse backgrounds. In this way, the School wishes to enrich the collective knowledge and experience of its staff body. Staff are encouraged to contribute their ideas in order to help shape a curriculum that explores a range of perspectives, and meets the needs of our diverse pupil body.



Travelling to Haileybury

Air

London Heathrow (50 minutes by car), London Stansted (30 minutes by car) and London Luton (40 minutes by car) airports are within easy reach of Haileybury. London Gatwick Airport (75 minutes by car) is only slightly further away. All are served by rail links to central London.

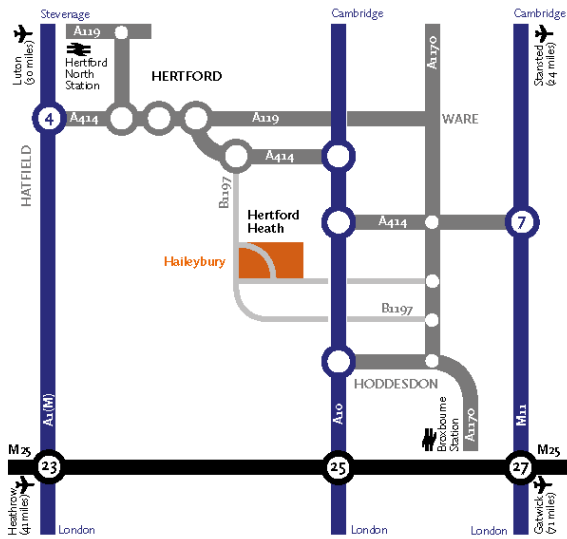
Rail

There are two main line railway stations close to Haileybury. Hertford North to London (Moorgate or King's Cross) is a 40-minute journey. Broxbourne to London (Liverpool Street) is 35 minutes. Hertford North is a five minute car ride from Haileybury and Broxbourne is 10 minutes away.

Road

Haileybury is conveniently located close to the A10 and easily accessible via the M25, A1(M), M11 and A414.

- From the South East: Leave the M25 at junction 25 to join the A10 north (Cambridge), exiting the A10 at Hoddesdon.
- From the South West: Leave the M25 at junction 21a to join the A405, then the A414 to Hatfield and on to Hertford. The B1197 leads to Hertford Heath village.
- From the North: Leave the A1(M) at junction 4 for the A414 to Hertford, or leave the M1 at junction 7 (St Albans) for the A414 to Hertford.
- From the East: Via the M11 leave at junction 7 (Harlow) for the A414 to Hertford.



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