

# Candidate brief

Teacher of Geography (from September 2023)



**Founded in 1862, Haileybury is a school that is rooted in history and tradition. It is also an innovative, progressive institution that seeks to provide the best possible education for all of our girls and boys. Haileybury pupils are all known and they are all valued as individual members of our community. We are an outward-facing school and one which is underpinned by values based on service and humility. The international dimension of our school is important; we are a diverse community which strives to be inclusive.**

The **academic provision** at Haileybury seeks to develop learners who are academically ambitious, intellectually curious, imaginative and independent. We want our pupils to acquire the skills, knowledge and understanding that they will need to make the world a better place, and the sense of responsibility and compassion required to do so. We believe in offering our pupils flexibility and choice; they are encouraged to follow their personalised pathways, academic and otherwise. We value the strength of our community and we prioritise the pastoral care and wellbeing of pupils and staff.

The outstanding **co-curricular** offer at Haileybury provides breadth in terms of opportunity, and depth in terms of specialist provision. By supporting our pupils through challenging experiences in the co-curriculum, we believe that our pupils develop character, confidence and a sense of identity. We want our pupils to enjoy their co-curricular experiences and to find fulfilment from developing new skills and achieving goals. We aim to provide an all-round education for all of our pupils.

Haileybury is **hugely ambitious**. We are about to build two state-of-the-art science centres, one for research, the other for general science teaching. As part of our masterplanning process, we are considering our next major capital projects

which include a new theatre and a cricket centre. Our financial position is very strong indeed.

We place **great emphasis** on playing our part in the wider community. We are the single sponsor of our academy school, Haileybury Turnford. Likewise, we are partner to two Haileybury schools in Kazakhstan, with two new partner schools due to open in Bangladesh and one in Malta in the next two years. All of these partnerships are very important to us.

Haileybury is a **vibrant, progressive and forward-looking school**. We put the interests of our pupils first; we place great emphasis on the importance of improvement and on teamwork. The atmosphere around the School is distinct, it is a very happy place as you will hopefully find when you visit.

Equally, we want our pupils to enjoy their co-curricular experiences and to find fulfilment from developing new skills and achieving goals.

For more information see the link to our recent outstanding [ISI Inspection](#)

## The Role The Geography Department

Haileybury is looking to appoint an outstanding teacher of geography for years 7-13, including GCSE, A Level and the International Baccalaureate Diploma Programme (IBDP). The position will suit either an experienced teacher or someone new to the teaching profession.

The Geography Department currently consists of 6 teachers. We have four classrooms, all equipped with ViewSonic Touchscreen Monitors, and a comprehensive supply of fieldwork equipment. We currently work with the Field Studies Council to provide fieldwork opportunities for our pupils, with recent trips to FSC Nettlecombe Court for A Level geographers, and to FSC London and Epping Forest for our large GCSE cohort. The department also runs an annual trip to Iceland for GCSE geographers. We would particularly welcome applications from those who have an interest in field trips and fieldwork, and indeed who would be enthusiastic about helping us to develop our fieldwork provision further.

In the KS3 year groups, we teach a variety of topics to cover the issues of today, including climate change, development and globalisation. At GCSE, we follow the AQA specification, and at A Level we follow that of Eduqas. Experience of teaching the IBDP is desirable but not essential.

### Key responsibilities

- Ensure the best possible academic outcomes for pupils through planning, preparing and delivering courses and lessons to a high standard.
- Assess, mark, record and report on the development, progress and attainment of pupils in line with School and Departmental policy; providing timely and supportive feedback to pupils on their work following the agreed policies in the Staff and Departmental Handbooks with regard to such matters as programmes of study, teaching methods, supporting pupils with Learning Support needs and homework (prep).
- Maintain a stimulating teaching environment and exercise proper care of teaching materials, equipment and rooms.
- Advise on and co-operate in the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment.
- Promote the general progress and well-being of individual pupils and groups of pupils.
- Participate in arrangements for further external training and professional development as a teacher.
- Work with and inspire a tutor group of young people, as part of a wider team of year group and boarding house tutors following the expectations set out in the Staff Handbook.
- Supervise pupils as part of a boarding house tutor team; this will include carrying out an evening boarding house duty, and occasional Saturday evening and Sunday commitments.
- Share responsibility for all pupils within the School (especially those in your teaching or tutor groups) in liaison with appropriate Heads of Department, Housemasters and Housemistresses and senior managers.
- Maintain good order and discipline among the pupils and safeguard their health and safety both when they are on the School premises and when they are engaged in School activities elsewhere.

**We strive to ensure that our staff body reflects the diversity of our pupil body. We therefore encourage candidates from**

**ethnically diverse backgrounds. Appointments will be made on merit.**

## **Person Specification**

### **Qualifications**

#### *Essential*

- Educated to a degree level in a relevant humanities subject.

#### *Desirable*

- Evidence of continued professional and personal development;
- A teaching qualification.

### **Experience**

#### *Essential*

- Evidence of high-quality classroom teaching;
- Working knowledge of teachers' professional duties and legal liabilities.

#### *Desirable*

- Experience of teaching A Level Geography;
- Experience of teaching the International Baccalaureate (IB);
- Experience of teaching GCSE Geography.

### **Skills/Knowledge**

#### *Essential*

- Excellent subject knowledge and an enthusiasm for the subject;
- an ability to inspire students through effective teaching;
- an ability to communicate clearly both verbally and in writing;
- an ability to work effectively as part of a team;
- a good level of organisation and an ability to keep to deadlines;
- a willingness to reflect;
- a commitment to extra-curricular activities and to the school's involvement in the wider community;
- Competent user of ICT.

#### *Desirable*

- An interest in fostering a varied approach to learning;
- an appreciation of the use of digital tools in teaching and learning;
- A familiarity with the Google Workspace.

## Development and Support

Professional development and learning sit at the heart of our school, and the successful post-holder will be joining a vibrant intellectual community. They will receive bespoke, individualised support from their line manager who will support them both professionally and personally during their time at the School. This mentor will provide support and feedback on the postholders teaching through regular coaching sessions and will support and advise them with regard to professional learning and development across all aspects of their career.

The Common Room is welcoming and staff wellbeing is prioritised. The school has a full-time Health Centre as well as a resident Church of England Chaplain.

## Equal Opportunities

Haileybury is an equal opportunities employer and is committed to a policy of treating all our employees and job applicants equally. It is our policy to take all reasonable steps to employ and promote employees on the basis of their abilities and qualifications, without regard to age, disability, sex, gender reassignment, pregnancy, maternity, marital or civil partnership status, race (which includes colour, nationality and ethnic or national origins), sexual orientation, trade union membership, religion or belief.



# Travelling to Haileybury

## Air

London Heathrow (50 minutes by car), London Stansted (30 minutes by car) and London Luton (40 minutes by car) airports are within easy reach of Haileybury. London Gatwick Airport (75 minutes by car) is only slightly further away. All are served by rail links to central London.

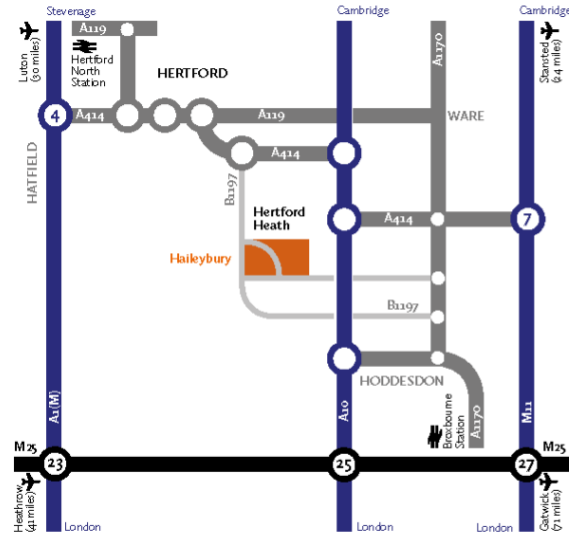
## Rail

There are two main line railway stations close to Haileybury. Hertford North to London (Moorgate or King's Cross) is a 40-minute journey. Broxbourne to London (Liverpool Street) is 35 minutes. Hertford North is a five minute car ride from Haileybury and Broxbourne is 10 minutes away.

## Road

Haileybury is conveniently located close to the A10 and easily accessible via the M25, A1(M), M11 and A414.

- From the South East: Leave the M25 at junction 25 to



HaileyburyUK



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