



Haileybury

Job Description

Job Title	:	String Specialist
Responsible to	:	Director of Music and Head of Strings
Department	:	Music
Last reviewed	:	May 2022

Job Outline and Purpose:

An enthusiastic and dynamic String Specialist is required to teach individual violin lessons (in the absence of the Head of Strings), and lead and develop the string program within the department for two full terms (September 2022- April 2023). The successful candidate would also be required to prepare individuals and groups for various musical performances taking place throughout the two terms. The post-holder will also assist in the organisation and running of events such as masterclass. The weekly commitment would be approximately one day a week

The nature of a 24hr a day, 7 days per week boarding school require staff to work flexibly and as the School is used by pupils at weekends, there may be a requirement for the job holder to work early mornings, evenings and weekends.

Duties:

The post-holder will:

- be a professional musician of the highest repute, and a committed and inspirational educator
- continue to build a vibrant and innovative strings department of national repute
- build upon the already high standard of string music-making and to help inspire existing pupils to achieve the very best quality of music making and learning possible
- teach string instrumental lessons to individuals and groups of pupils ranging from beginners to diploma level
- rehearse and conduct the School's string ensemble, coaching the Bradby Quartet and other small ensembles as needed
- continue to develop the role and visibility of chamber music at Haileybury through attending string-specific concerts and assisting in the organisation of masterclasses carried out by visiting artists
- maintain efficient and timely communications with parents/guardians
- keep the management team fully up to date and informed about all allocated areas of responsibility and to report any significant problems as appropriate and within a reasonable time frame
- undertake your responsibilities to promote the safety and wellbeing of children and young people

It should be noted that this job description identifies the current principal duties of the post; it does not detail every task to be undertaken. The post-holder will be required to undertake any duties as required by the Line Manager, which fall within their capabilities or the requirements of the School

Person Specification

Experience

- excellent knowledge of repertoire (solo, symphonic and chamber) within a continuing professional career
- experience in outreach and recruitment
- significant teaching experience and a well-formed and articulated pedagogical approach
- an able conductor, with extensive concert and performance experience
- experience of working as part of a team
- experience of working in a school or other educational establishment

Skills

- basic piano skills and excellent musicianship
- highly articulate, confident and dynamic personality
- high level of computer literacy, particularly with a School Information Management System
- excellent communication skills with all relevant client groups, both internally and externally
- ability to understand and operate within a school environment
- well organised with the ability to prioritise work to deadlines and under pressure
- ability to work in a way that promotes the safety and wellbeing of children and young people
- ability to work in a team and individually, using own initiative
- flexible, with the ability to adapt to changes to work schedules
- confident, self-motivated and proactive
- enthusiastic with the ability to learn
- honest, polite, reliable, resourceful, flexible, punctual and committed

Qualifications

- Hold a degree, diploma or equivalent qualification relevant to the advertised post

Child Protection at Haileybury

In addition to their job description, the job holder should be aware of their responsibilities for promoting and safeguarding the welfare of children and young persons who they may come into contact with whilst at Haileybury.

Health & Safety at Haileybury

Under the Health and Safety at Work etc. Act 1974 and associated legislation, colleagues at Haileybury are expected to be comply with H&S requirements at all times, including but not limited to Risk Assessments, COSHH, PPE, Manual Handling and to follow Haileybury policies/procedures. Specifically, colleagues must continuously carry out all duties in a manner, which endangers neither themselves nor others. If you consider something is unsafe or likely to cause injury or ill health, you must rectify it if safe to do so, or report it to your immediate manager or the Health and Safety Manager.

Data Protection at Haileybury

The School will comply with its obligations under the prevailing data protection legislation when processing your personal data. For further detail in this regard you should refer to the School's Data Protection Policy and the Staff Privacy Notice which can be found on the website <https://www.haileybury.com/privacy-notice>

Code of Conduct Statement

Colleagues at Haileybury are expected to work together showing respect, courtesy and helpfulness, cooperatively working with a positive ethos and culture, whatever the staff member's position may be. Each individual should try to see and appreciate what others are doing and understand that the provision that we offer our pupils can flourish only with the active assistance of all concerned.