



COVID-19 Protocol: General School Visitor

In order to minimise the risk of COVID-19 to our school community we have put in place the following arrangements for all school visitors (including contractors). These control measures aim to prevent COVID cases being brought into the School.

We are requesting that visitors kindly do not attend the School in the following circumstances:

1. If they or any member of their household have tested positive for COVID-19 in the last 10 days.
2. If they are showing COVID-19 symptoms or are currently waiting for a test or for test results.
3. If they have been advised by NHS Test and Trace to self-isolate (unless exempt).

All visitors should also note the following:

Prior to visiting the School please complete a COVID-19 lateral flow device (or PCR) test (with a negative result), in the 24 hours before your visit.

Please follow the Government guidance for travel restrictions/requirements, details [HERE](#).

Visitors should observe good hand and respiratory hygiene measures. Please maintain social distancing as much as possible.

Please follow the Government [guidance](#) if you are identified as a close contact to a COVID case. Close contacts should self-isolate unless they are exempt (household close contacts are exempt from self isolating if fully vaccinated, under 18 years old, have taken part in a vaccine trial or not able to have a vaccine due to medical reasons).

You must sign in at either the Main School Reception or the Estates Reception. On arrival, you will be asked to provide photographic identification. Please see our Security and Access to School Premises Policy on our website for full details of our general procedures for signing in visitors.

You will be provided with a visitors' identification badge which should be worn throughout your visit and returned when you sign out. You will be issued with the School's general 'Information Leaflet for Visitors', with details on safeguarding, fire safety and first aid.

Please direct any questions prior to, or during, your visit to your host. Thank you for your understanding and co-operation.