

## **Haileybury Admissions Policy**

Haileybury is an ambitious school which offers a wide range of choices in education. We aim to have the strongest possible academic dimension, supplemented by an extensive range of extra-curricular activities which provide opportunities both for the enthusiast and for the talented.

In the Main School (Years 9 - 13), Haileybury is mainly a boarding school with a strong commitment to the boarding ethos. We wish our boarders to live within strong boarding communities. Day pupils are admitted on the basis that they are expected to participate in the full life of the school and to understand that they have chosen to attend what is mainly a boarding school. We aim to admit 10 day pupils into the Removes although this number can vary depending upon the level of applications.

In the Lower School (Years 7 - 8) a substantial majority of the pupils are day pupils with provision for full boarders and flexi boarders. There are no controls over the numbers of day pupils admitted at the age of 11.

The School is co-educational across the age range with twelve houses in the Main School, from Removes (Year 9) upwards, seven houses for boys and five for girls. Admission is therefore dependent on a place being available in a particular house and in a particular year group within that house. Parents are welcome to express a choice of house but the School reserves the right to allocate pupils to houses according to availability and in order to have balanced year groups within each house. Following admission, pupils can only change House in very exceptional circumstances and at the discretion of the Master.

Lower School children are allocated to a Main School house by the Head of the Lower School and the Registrar at the end of Lower School 1 (Year 7).

The maximum capacity of the school is 760. Currently two thirds of the pupils across the age range are boarders. The School is formally committed to raising that proportion to 70%.

In consultation with Heads of feeder schools Haileybury will mount informal 'pre-tests' as necessary in order to give an indication of whether an applicant is likely to be successful in the relevant entrance exam at a later stage.

Haileybury's policy is to show sympathy to applications from siblings in order that, where this is their wish, parents may have their sons and daughters educated at the same school. Within this general statement, it remains important that siblings are able to operate effectively within the requirements of an academically selective school.

There are four main points of entry, at age 11, 13, 14 and 16.

### **Entry at 11**

We aim to admit 48 pupils each year to the Lower School 1 (Year 7), preferably evenly divided between boys and girls on account of the pastoral structure of the school at 13+, where there are 7 boys' Houses and 5 girls' Houses. Entry is by a competitive examination using the School's internal tests in Mathematics, English and Reasoning. The entrance examination takes place in late January and lasts approximately three hours. In assessing applications a judgement is made as to the individual pupil's potential. The main factor is performance in the examination. The report of the Head of the current school is taken into account as are other talents,

for instance in the areas of music, art and sport. All applicants are interviewed and all interviews are arranged on or near to the day of the assessment.

There is within the Lower School provision for up to 40 Lower School pupils to board, split approximately evenly between boys and girls. Naturally we aim to have the boarding places filled.

### **Entry at 13**

72 places are available at age 13 of which normally 10 are available for day pupils.

#### Boarding Places

Those seeking boarding places once admitted are committed to attending as boarders. One full year's notice of a change to day status is required, as stipulated in the Terms and Conditions. Boarding places are offered on confirmation of registration and payment of the deposit, subject to the applicant satisfying the school's entrance requirement. Most entrants take either Common Entrance (CE) or the Scholarship examinations at the end of Year 8 in their preparatory schools. The qualifying standard for entry to Haileybury is an average of 55% in CE. If those to whom a place has been offered fail to meet the entrance standard the deposit is returned.

#### Day Places

Those who wish to enter Haileybury at 13 as day pupils will need to be successful in the qualifying tests which take place in June of the year prior to entry. Places are allocated on a competitive basis. Those who are successful at that stage are offered places conditional upon their meeting the entry standard for day places, an average of 65% in CE. A pupil who is unsuccessful in securing a day place in that competition may subsequently apply for entry as a boarder but if successful would be expected to remain a boarder.

Day or boarding candidates who are not being prepared for the CE syllabus may be assessed using the school's internal examinations by means of papers in Mathematics, English and Reasoning. These entry tests can generally be mounted at any stage in the year and at relatively short notice.

#### Entry at 14

Entry at 14 is dependent upon spaces being available. Entry is by the School's internal examinations by means of papers in Mathematics, English and Reasoning. There is no choice over house at this point of entry.

#### Entry at 16

Boys and girls are welcome to apply for entry to the Haileybury Sixth Form either to study A Level or the International Baccalaureate Diploma.

Entry tests in English, Mathematics and Reasoning are held on a mid-week day during November. Offers of places are made in early December. Overseas pupils can request to sit their papers at their current school or an alternative venue such as British Council offices. Candidates must have visited Haileybury prior to the examinations being sent out. Candidates sitting I/GCSEs at their current school will have offers conditional upon the applicant achieving the matriculation requirement, that is six I/GCSE subjects at Grade B or above. The matriculation requirement applies equally to pupils already in the school and who have joined in or after September 2006. For pupils who joined before September 2006, the matriculation

requirement is six subjects at Grade C or above, including four subjects at Grade B or above.

### **Scholarships and Bursaries**

Scholarships and Bursaries are offered to encourage and reward excellence and to make it possible for talented pupils whose parents could not otherwise afford the fees to benefit from an education at Haileybury. Scholarships are awarded in recognition of outstanding achievement or potential in a particular sphere and carry up to 10% fee remission. Some scholarships are honorary. Bursaries are awards made to candidates who reach the school's required standards and who would make a significant contribution to the school community, but who need financial assistance. These awards are subject to means testing, under a standard formula widely used within the independent sector. Parents are required to make a written statement to support their application.

Haileybury is committed to widening access to the education it offers. The number of awards made in any one year will vary according to the quality and circumstances of candidates and the availability of funds within our agreed budget.

A scholarship and bursary could run concurrently in the case of a scholar who needed financial assistance. Scholarships are awarded upon entry and available for achievement at 11+, 13+ and 16+.

### **Equal treatment**

We welcome candidates from different ethnic groups, backgrounds and creeds. As a Christian foundation, we expect all of our pupils to attend our chapel services unless special permission is granted from the Master.

The candidate's nationality, religious faith, area of residence or socio-economic group will not be taken into account when assessing a pupil for admission to Haileybury.

### **Disability**

Haileybury has made very considerable adjustments to its buildings and facilities to provide access to the school for those who are disabled. We will continue to do all that is reasonable to ensure that the School's culture, policies and procedures are such that the educational opportunities at Haileybury are made accessible to children with disabilities. When a disability or special educational need is made known to us we will consult with parents and make reasonable adjustments to our admissions procedures to enable a pupil to satisfy our admission requirements.

### **Disclosures**

Parents or guardians must disclose, as soon as possible, any known or suspected circumstances relating to their children's health, disabilities or learning difficulties. Where an applicant has an established, pre-existing, learning difficulty (e.g. dyslexia, dyspraxia etc) parents should explain this at the time of application so that the needs of the child can be discussed.

Last reviewed: May 2011